



## **TCCL MOBILE APP – BASE REQUIREMENT**

## **DOCUMENT**

TCCL already has the necessary software in place for handling the business essential functionalities such as Marketing, Purchase, Stores Management, Finance & Accounts, HR (including Payroll and Attendance) and Production. In order to increase the effectiveness of these software, TCCL now wishes to introduce a Mobile App to capture information right from the source itself.

### **The Salient features**

#### **User Dash Board**

- Dash board unique to the user, based on the roles and access rights provided by the Admin.

#### **Employee Portal**

- View the attendance for a given period.
- View the Pay Statement for a given month.
- View the status of the Overtime booked (live status)
- Apply for Leave online.
- Apply for Salary Certificate Online

#### **Online Approvals**

- Online Leave Approvals.
- Online Safety Work Permit Approvals
- Online Overtime Approvals.

These are work flows identified as of now. But actual requirement will be finalized during final design. The data should be posted back to the respective tables in our server (including necessary audit trails) after the approval to facilitate further processing based on the approval status.

#### **MIS**

- Daily production Data including Cost Analysis & Other controlling Variables.
- A/c Receivables
- Payments effected on the previous day.
- Any other information as required by management and finalized during final design.



## **Reports**

- To be finalized during final design

## **Admin Console**

- User management including User Registration, Rights Assignment, User Removal etc.